

SMMHOA BOARD MEETING MINUTES-

Time and date: 1/20/24 meeting: @ 11:00 am, Ken Jacobs house 19 Sunrise Mtn Road, Cazadero

Members present: Caitlin Kniazewycz, Jordan Shepard, Ken Jacobs, Suzanne Vradelis, Gloria Allen, (Joe Meisch, Dana Valley absent)

1. Secretary report:
 - a. Minutes from last meeting 10/22/23 reviewed and approved
2. Treasurer report p
 - a. Reviewed balance sheet, 91% of dues received
 - b. Reviewed profit and loss comparison of account
 - c. Reviewed delinquent households and discussion of water shut off plan.
 - d. Motion to create policy statement for unpaid dues, write shutoff notice and schedule follow-up meeting via Zoom in February to begin implementation
Motion, seconded, voted, approved
3. Road
 - a. \$500. allotted for road in 2024. Discussion of SMMHOA member's suggestion that the county could take over the road and provide ongoing upkeep
4. Review of previous action items
 - b. Board apology sent to Dan Talbert
 - c. Dave Shepard reimbursed
 - d. Jordan Shepard going to purchase backup generator

ACTION ITEMS.

1. Question about Mansfield account to be clarified by call to RRU-Suzanne
2. Writing up non-payment policy and shutoff notice- Caitlin
3. Continue to look into programs that might possibly help with purchase of new backup generator. Caitlin?

